

To: The Chairman and Members of Foston and Scropton Parish Council

Dear Councillor

You are summoned to attend the Annual General Meeting and the Annual Parish Council meeting (which follows) of Foston and Scropton Parish Council which will be held at 7.00pm on Tuesday 9th May 2023 in the Parish Hall.

Members are asked to complete the Declaration Sheet for items other than Disclosable Pecuniary Interests (DPI).

Yours sincerely



Parish Clerk/RFO

ANNUAL GENERAL MEETING AGENDA

- 1) To receive apologies for absence**
- 2) Approval of Minutes of 2021 AGM (10th May 2022)**
Matters arising from Minutes of 2022 AGM
- 3) Parish Council Officers Reports**
Chairman (Cllr. P. Groom)
Treasurer (Jacky Allen)
- 4) Election of Officers**
Chairman
Vice Charman
- 5) Forms**
 - Expenses returns must be completed and submitted by the deadline of 1 June 2023, Foston and Scropton Nil.
 - Declaration acceptance of office to be signed at the AGM and passed to the Parish Clerk
 - Declaration of Interests to be completed by end of May and forward to the Parish Clerk.
 - *Adopt the new LGA model Code of Conduct (see item 12 Clerk's Report /May items)

ANNUAL PARISH COUNCIL MEETING AGENDA (TO FOLLOW AFTER AGM)

1. Variation of Order of Business (if required)

2. Declaration of Members' Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3. Public Speaking, including County, District and Police Representation.

- a) *At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public to comment on any matter already on the agenda (Standing Order 3g). While members of the public are welcome to observe the full meeting, they may not take an active role once the question period has closed.*
- b) *If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.*
- c) *Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.*

4. To confirm and agree as a true record the Minutes of the Ordinary Foston and Scropton Parish Council Meeting held on 11TH April 2023

5. Finance – Income and payments to 10th May 2022.

6. *To approve payments to be made / income received.*
7. *Signature of the AGAR form*

6. Planning Applications received.

To consider applications received.

Any applications received after publication of the agenda will be advised at the meeting.

DMPA/2023/0462: The erection of a stable and offices, the installation of a horse walker, the creation of a canter track the creation of a menage for the change of use from agricultural grazing land to equine use at Land at Sk2131 1797, Miry Lane, Foston, Derby

7. Section 136 Grant Money and Noticeboards sign off.

- Approval of Noticeboard Company Quotation No. 92197 / Colour
- Approval of second noticeboard
- Installation

8. Playground equipment – Streetscape

Cllr. V. Blackshaw to update Councillors.

9. Electricity supplier Renewal Quotes

Consensus is to proceed with 12 months contract.

Supplier	Contract Duration	Standard/Day Rate	Night rate	Evening & weekend charge	Standing charge
Yu Energy	1	26.5845p per kWh	-	-	£0.69126 per day

10. Alternative quotes for allotment/Community Hall mowing

11. Annual meeting of Allotment holders

- Date of meeting/social
- Review of plot sizes
- Price per M²

12. Chairman's report

13. Clerk's Report /May items

- Community Hall Fire procedures annual review
- Financial Regulations annual review
- *Standing Orders annual review
- PAT water urn
- Councillor now handling Parish Hall grant
- Biffa Waste Services
- Improved 401 Bus service - notification to Villagers

14. Any other Business

15. Date of next meeting

16. Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.