

**MINUTES OF THE ORDINARY MEETING, FOSTON AND SCROPTON PARISH COUNCIL  
HELD REMOTELY VIA ZOOM ON TUESDAY 9<sup>th</sup> JUNE 2020 7.30PM**

**Present: Councillors: Cllr G Thornhill MBE (Chairman), Cllrs C Fryer, P Groom, A Barnes (Clerk)**

**Members of the Public: 0 Members of the Public County and District Councillor: Cllr J Patten**

<b>Min No</b>	<b>Title and Description</b>	<b>Resolved</b>	
29/20	<b>Chairman</b>	-Cllr Thornhill welcomed everyone to the meeting and thanked everyone for their patience over the previous months -It was agreed the Cllrs would vote by clearly saying their name and if they agree or disagree with any points -Clerk confirmed that she had put an invite on the website for the general public to email her if they wished to attend but she had not received any requests.	
30/20	<b>Apologies for Absence</b>	- Cllr Bowles, Cllr Critchlow and Cllr Holgate and accepted	
31/20	<b>Members to Declare Interest</b>	-None	
32/20	<b>County and District Councillor Update</b>	- <b>Cllr Patten gave the following updates:</b> -Cllr Billings has stepped down from district council but was staying as Vice Chair of membership at the Conservative Party, Cllr Whittenham has also resigned. -There will be no elections until next year including bi elections due to COVID19 but things may change in the future -Cllr Patten is still working a full diary at DCC but using TEAMS remotely and is managing to get a lot of work done, SDDC is still looking at remote meeting as none are taking place currently, no notice has been given to when planning will resume but Cllr Patten will keep the Parish Council updated -A complaint has been received about various footpaths including number 15,16,14,11 to name a few – Cllr Patten has chased up DCC, the resident has received a reply stating, DCC are aware of some of the problems on the footpaths and will do inspections but are not able to at present due to COVID 10. Some letters have been sent to landowners to inform them to remove obstructions – will keep the Parish Council updated -Gold card service temporary changes are coming into force, older and disabled people who have concessionary comes to an end June 15, and they won't be able to travel after 9am. Space required for key workers; face coverings are required. No information about the kind of face covering required. -Freighter collection has been suspended on a Saturday and is not being resumed at the moment until it is safe to do so.	
33/20	<b>Minutes of Previous Meeting</b>	-Resolved by all Cllrs present agreed that the minutes of 12 <sup>th</sup> March be signed as a correct record	
34/20	<b>Clerk's Matters</b>	-Clerk confirmed the Internal Audit had taken place and no matters were arising, the signed audit will be sent to the external auditor even though an external audit is not required due to the turnover being under £25,000. All Cllrs in agreement for the accounts to be approved	Clerk

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		<p>-Clerk confirmed the play area inspection took place in May for Foston &amp; Scropton Parish Council - few matters arising, highest score is the moss on the flooring, All Cllrs agree that the Lengthman can look at any issue to rectify</p> <p>-Clerk confirmed legal changes to the Standing Orders and extra points added due to the COVID 19 situation. All Cllrs agreed to adopt the Standing Orders</p> <p>-Clerk confirmed she had completed a scheme of delegation, giving the Clerk authority to complete certain tasks without Cllr approval in extenuating circumstance – All Cllrs agreed to adopt</p> <p>-All Cllrs agreed to readopt the Risk Assessments and policies</p> <p>-Clerk asked whether the Cllrs are happy for the Lengthman to return to his duties. Cllrs agreed that the Lengthman could varnish the benches and noticeboards in the Parish, complete play area jobs and litter could be picked up with tongues subject to Cllr Patten’s answer if other Parish Councils Lengthmen are working in Parishes</p> <p>-Footpath – clerk confirmed she had sent information on the state of Foston &amp; Scropton Footpath 28 and Footpath 9, obstruction by Muller Factory to DCC who confirmed they are looking into this matter</p> <p>-Clerk reported a Resident had been in contact complaining about the number of tractors going through Foston Village to Dove Valley Park. Clerk confirmed she had reported to SDDC planning who have reported to the enforcement team</p> <p>-Clerk confirmed she had received an email from a resident reporting an issues with walkers and residents taking their exercise along Coplow Lane with their dogs and leaving their deposits! In one gateway alone there were 7 individual droppings and asked for a dog bin and polite signs. – Clerk confirmed she has reported this matter to SDDC who would be investigating, All Cllrs agreed that the dog mess may be in place due to lockdown and would look at the need for a bin once lockdown had been eased.</p> <p>- Clerk confirmed Website accessibility guidance has been received from DALC and has been sent to the Parish Councils website company to confirm compliance</p> <p>-Clerk confirm fibre broadband is now in Scropton and Digital Derbyshire will be sending out details to residents. Information had also been put on the Scropton facebook page.</p> <p>-Clerk confirmed Safer Neighbourhood Funding Grants are available</p> <p>-Clerk confirmed the DCC Waste disposal contract has been signed</p> <p>Clerk confirmed SDDC Parish Survey has been completed and returned to planning department with facilities available in the Parish</p> <p>-Clerk confirmed an allotment tenant has not paid for allotments despite being chased via phone/email and letter therefore tenancy has been ceased, new tenant for one of the allotments has been found and all Cllrs agreed for the Clerk to forward a tenancy agreement.</p> <p>-Clerk confirmed Funding available for residents who have been affected by floods for up to £5000</p> <p>-Clerk confirmed extra cash available for Councillors To Donate To Local Community Groups – each Cllr</p>	<p align="center">Clerk</p>
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		<p>now has £7720 to donate -Cllr Fryer reported the gate to the river is stuck and could not open by the playarea? Whose permission is it? Cllr Groom confirmed he could swing the gate open. To discuss at next meeting if required</p>																																																					
35/20	<b>Planning Matters</b>	<p><b><u>PLANNING APPLICATIONS</u></b>  DMPA/2020/0287 - Elbar Services Limited, Hay Lane Industrial Estate, Hay Lane, Foston, Derby, DE65 5PJ – Cllrs have no issue with the planning application however comments have been made about the opening hours and the impact it will have on local residents  DMPA/2020/0305 - The Forge, Boggy Lane, Heathtop, Derby, DE65 5AR – no observations  DMOT/2020/0412 The crown reduction of a Horse Chestnut tree covered by South Derbyshire District Council Tree Preservation Order no. 115 at 163, Scropton Road, Hatton, Derby – Cllrs agreed that if it has been recommended by a tree surgeon then the crown reduction should go ahead  DMPN/2020/0465: Notification of planning application - The erection of an agricultural steel barn at Breach Gorse Farm, Breach Lane, Sudbury, Ashbourne – no observations</p> <p><b><u>Planning Decisions</u></b>  DMPA/2019/1275: The Firs Farm, Scropton Road, Scropton, Derby, DE65 5PN – Change of use from Coffee shop to two classrooms - Approved</p>	<p>Clerk</p> <p>Clerk</p>																																																				
36/20	<b>Finance</b>	<p><b><u>PARISH COUNCIL FINANCE</u></b></p> <p><b>-Do Cllrs agree to the accounting statements from the Annual Governance statement and Accounting statements to be adopted? – All Cllrs agreed to adopt the annual governance statement</b></p> <p>Accounts for Payment</p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>To</th> <th>In respect of</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>001584</td> <td>A Barnes</td> <td>Clerks Salary March</td> <td>£200.00</td> </tr> <tr> <td>001585</td> <td>M Hayes</td> <td>Lenghtmans Salary March</td> <td>£109.10</td> </tr> <tr> <td>001586</td> <td>HMRC</td> <td>Clerk &amp; Lenghtmans PAYE March</td> <td>£77.40</td> </tr> <tr> <td>001587</td> <td>DALC</td> <td>Annual subscription</td> <td>£215.86</td> </tr> <tr> <td>001588</td> <td>Butler Cooke</td> <td>Payroll quarterly fee, P60 prep and Sage subscription</td> <td>£120.00</td> </tr> <tr> <td>001589</td> <td>SDDC</td> <td>Purchase of 2 x dog bins</td> <td>£703.08</td> </tr> <tr> <td>001590</td> <td>SDDC</td> <td>Monthly collection of dog bins</td> <td>£66.82</td> </tr> <tr> <td>001591</td> <td>A Barnes</td> <td>Clerks Salary April</td> <td>£200.00</td> </tr> <tr> <td>001592</td> <td>M Hayes</td> <td>Lenghtmans Salary April</td> <td>£109.10</td> </tr> <tr> <td>001593</td> <td>HMRC</td> <td>Clerk &amp; Lenghtmans PAYE April</td> <td>£77.40</td> </tr> <tr> <td>001594</td> <td>FSPH</td> <td>Annual Contribution</td> <td>£698.76</td> </tr> <tr> <td>001595</td> <td>B Woodcock</td> <td>Internal Audit</td> <td>£253.10</td> </tr> </tbody> </table>	Chq No	To	In respect of	Amount	001584	A Barnes	Clerks Salary March	£200.00	001585	M Hayes	Lenghtmans Salary March	£109.10	001586	HMRC	Clerk & Lenghtmans PAYE March	£77.40	001587	DALC	Annual subscription	£215.86	001588	Butler Cooke	Payroll quarterly fee, P60 prep and Sage subscription	£120.00	001589	SDDC	Purchase of 2 x dog bins	£703.08	001590	SDDC	Monthly collection of dog bins	£66.82	001591	A Barnes	Clerks Salary April	£200.00	001592	M Hayes	Lenghtmans Salary April	£109.10	001593	HMRC	Clerk & Lenghtmans PAYE April	£77.40	001594	FSPH	Annual Contribution	£698.76	001595	B Woodcock	Internal Audit	£253.10	
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001596	MSF	PAT Testing and Fire extinguisher service	£48.00
001597	A Barnes	Clerks Salary May	£200.00
001598	M Hayes	Lenghtmans Salary May	£109.30
001599	HMRC	Clerk & Lenghtmans PAYE May	£77.20
001600	A Barnes	Reimbursement of Oil and varnish for the benches and noticeboards	£101.26
001601	Playsafe Ltd	Annual play area inspection	£82.20
001602	A Barnes	Reimbursement of Microsoft subscription	£59.99
001603	G Thornhill	Chairman's allowance	£150.00
001604	St Paul's Church	Annual Grant for Church yard moving	£275.00

**Accounts Received:**

BACS	SDDC	Precept	£4717.00
Chq	Western Distribution	Wayleaves	£36.53

**PARISH HALL FINANCE**

**Accounts for Payment:**

Direct Debit	SDDC	Annual rates	£50.69
Chq 000173	Water Plus	Annual water rates	£254.95
000174	British Gas	Electricity for British Gas	£49.24
000175	British Gas	Electricity for British Gas	£4.32
000176	British Gas	Electricity for British Gas	£5.07

**Accounts Received:**

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**-All Cllrs present agreed to the finance payments and receipts.**

37/20	<b>Matters Arising</b>	<p>Clerk went through the following Matters Arising: -</p> <ul style="list-style-type: none"> <li>-Actions from flood meeting – Awaiting a reply from R Ward</li> <li>-Legionella review for Parish Hall – Awaiting reply from Greenwater</li> <li>-Deep rut on Leathersley Lane – no update</li> <li>-Signs in Scropton/A50/Tutbury etc by the village Green – no update</li> <li>-Speeding sign in Scropton is not working – Cllr Patten reported – no update</li> <li>-Play area – <b>Resolved</b> Clerk confirmed she has emailed the insurance company who stated a handmade gate would be covered under the insurance. Timms Solicitors have also been contacted and they have completed a pre application to confirm there is no other owner and are now registering the play area with the Land Registry. Please can all Cllrs look at the quotes and decide, <b>Resolved</b> Clerk to resend quotes</li> </ul>	Clerk
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		<p>- Avara to attend a Parish Council meeting and discuss any issues including the gas line. <b>Resolved</b> Clerk confirmed this has been on hold due to Covid 19</p> <p>-Resident reported litter by the A50 island – <b>Resolved</b> Clerk confirmed she has emailed SDDC, DCC and Cllr Billings had reported.</p> <p>- <b>Resolved</b> DCC has confirmed the obstructions on footpath 12 who have contacted the landowner and confirmed the obstruction has been removed</p> <p>- <b>Resolved</b> SDDC has been in contact to confirm the containers at Foston Hall required Planning permission however they are being removed. (Planned disposal of containers has been hampered due to COVID 19). Other temporary buildings have also been put up to help with social distancing</p> <p>-Local Electricity Bill – requesting support <b>Resolved</b> Clerk to forward to Cllrs</p>	Clerk
38/20	<b>Correspondence – emailed to all Cllrs after the meeting closed</b>		
<b>Action</b>		<b>DALC</b>	
<b>SDDC</b>		<b>General</b>	
<p>Room booking for the elections due to take place on 7<sup>th</sup> May has been cancelled</p> <p>Community response email sent to Cllrs</p> <p>Hanging baskets and floral decorations on lighting columns – now able to</p>		<p>Butler Cooke - FW: Covid-19 update: Support for UK Businesses</p> <p>Cancellation Parish and Town Council Liaison Forum 30 March 2020</p> <p>SDCVS - Community Support During Covid 19</p>	

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	be hung		
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The meeting was closed at 8.15PM

Date of Next Meeting: 14<sup>th</sup> July 2020 7.30PM Ordinary Meeting

**Signature of Chairman.....**

**Date.....**